



**Republic of the Philippines**  
**Department of Education**  
**REGION IV-A CALABARZON**  
**CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS**

**REQUEST FOR QUOTATION (RFQ)**

<p>_____ Name of Company</p> <p>_____ Complete Company Address</p>	<p>Date: <u>August 28, 2024</u></p> <p>RFQ No.: <u>24-08-0130</u></p> <p>PR No.: <u>2024-08-0130</u></p> <p>ABC: <u>P 2,111,340.00</u></p> <p>PHILGEPS Ref. No.: <u>11194024</u></p>
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**To Whom It May Concern:**

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than Sept. 3, 2024 at 4:00 PM to the address listed above.

**GENERAL CONDITIONS**

- 1 All entries must be typewritten and legible;
- 2 Bidders must submit the following eligibility requirements:  
(Please see attached Eligibility Requirements)
- 3 Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

**Your Company Name**  
**RFQ No.: 24-08-0130**  
**PR No.: 2024-08-0130**  
**PHILGEPS Reference No.: 11194024**

- 4 Delivery period must be at least within fifty-five (55) calenday days upon receipt of the Notice to Proceed (indicated the days of delivery in the Bidder's Certificate)
- 5 Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- 6 Price validity shall be for a period of three (3) months;
- 7 Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- 8 Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- 9 Failure to comply with these conditions shall mean disqualification of your bid proposal.

**HERBERT D. PEREZ**  
BAC Chairperson

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)	
				Unit Price	Total Price	Yes	No
1	Pasteurized Fresh Milk 200 ml / pouch CHOCOLATE FLAVOR Inclusions: Packaging and Delivery Fee from Manufacturing Plant to Drop-Off Points (Lakawan ES, TWCS 1, TECS and Kalumpang ES) Insulated Coolers and Ice (Please see attached technical specifications)	100,540	pouches				
<b>TOTAL</b>							
Date of Event		target date of implementation is on September 17, 2024 (subject to change)					
Purpose		Procurement of Milk for School-Based Feeding Program- Milk Feeding Program Component FY 2024					

**SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION**

After having carefully read and accepted your General Conditions, I/ We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipts of the Notice of Award.

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Company Tel./Fax/Mobile No.



Address: Brgy. Potol, Tayabas City  
 Telephone No.: (042) 785-9615  
 Email Address: tayabas.city@deped.gov.ph  
 Website: <https://www.sdottayabascity.ph>